



**Waukesha**  
**COUNTY**  
OFFICE OF  
EMERGENCY MANAGEMENT

**WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**  
**MEETING MINUTES**  
**December 9, 2020 2:30 p.m.**

**In Attendance:** Jim Batzko, Brad Bowen, Brian Engelking, Bridget Gnadt, Steve Howard, Ben Jones, Allen LaConte, Matt Redmann, Kathy Schwei, Sherri Stigler, Joyce Thome, Sarah Ward, Rich Warnecke,

**Absent:** Tony Feck, Bridget Gnadt, Anna Ruzinski

**Guests:** Jim Haakenson, Alex Freeman, Gail Goodchild, Charlie Myers, Kim Piskacek, Ben Schliesman

1. Call to Order

Matt Redmann called the meeting to order at 2:31pm.

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place

As it was a virtual meeting, no meeting location specific instructions were given other than to be cognizant of one's own location and surroundings.

3. Approval of Minutes of September 23, 2020 Meeting

The minutes of the September 23, 2020 meeting were approved. **Motion by Steve Howard, second by Sherri Stigler to approve the minutes. All members present voting AYE, motion carried.**

4. Public Comment

None.

5. Invoice Review – Discussion and Action

Schwei reported that the Emergency Management office received full payment of \$2,659.80 from Lincoln Industries on 12/7/20 for the incident at their facility on May 19, 2020.

Waukesha County Emergency Management reimbursed City of Waukesha Fire Department for their incident response costs.

6. Off-site Plan Acceptance – Discussion and Action

None.

7. Incident Review

Since the last meeting, there were 24 hazardous materials reports, 22 of which were petroleum products with nothing unusual about them.

8. OEM Report

Schwei reviewed the Office of Emergency Management report, and a short discussion of vaccination plans occurred.

9. Member Reports

Ben Jones offered a summary of Covid case numbers and current trends of test positivity and hospitalization numbers. Matt Redmann praised the work of Public Health, Emergency Management, first responders, and other healthcare providers.

Brad Bowen reported that the Western Lakes Fire Department was the beneficiary of a donation that is supporting the launching of a drone program. They are also refurbishing the incident rehab vehicle.

Matt Redmann announced that he secured new employment with a firm in South Carolina and will relocate some time in 2022. The committee will need to elect a new Chair in 2021.

10. Schedule Next Meeting Date/Time – Discussion and Action

The next meeting will be on Wednesday, March 24 at 2:30pm in a virtual format.

11. Adjourn – Action

**Motion by Brad Bowen, second by Ben Jones to adjourn at 3:11pm. All members present voting AYE, motion carried.**

**LEPC Mission Statement**

*The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County's communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.*